CIRCULAR 14
30,000—JUNE, 1939 (P. 1031)

O Hdc
016.3782
059DE/T

ONTARIO

Department of Education

TEXT-BOOKS

Authorized and Recommended

AND

Text-book Regulations

FOR

Public, Separate, Continuation and High Schools and Collegiate Institutes

MAY, 1939

TORONTO
Printed by T. E. Bowman, Printer to the King's Most Excellent Majesty
1939

TEXT-BOOKS AUTHORIZED AND RECOMMENDED

SCHEDULE A

TEXT-BOOKS AUTHORIZED

PUBLIC AND SEPARATE SCHOOLS

Junior Arithmetic (The Educational Book Co., Ltd.)—	
†Grade III	$0.10
†Grade IV	.10
†Grade V	.10
†Grade VI	.10
Junior Mathematics (The Educational Book Co., Ltd.)—	
Book I—for Grade VII	.15
Book II—for Grade VIII	.15
Composition and Grammar for Public Schools (Hunter-Rose Co., Ltd.)	.25
Ontario Public School Geography (W. J. Gage & Co., Ltd.)	.75
Junior History of England (The Ryerson Press)	.22
The Canadian Speller (W. J. Gage & Co., Ltd.)—	
Book I—for Grades I to VI	.24
Book II—for Grades VII to IX	.20
A First Book of Canadian History (The Macmillan Co., Ltd.)	.30
New Course Bookkeeping (The Ryerson Press)	.70
†A Reader in Canadian Civics (The Macmillan Co., Ltd.)	.28

ONTARIO READERS:

*Primer (The T. Eaton Co., Ltd.)	.04
A Garden of Stories—for Grade II (The Copp Clark Co., Ltd.)	.20
Golden Windows—for Grade III (Thos. Nelson & Sons, Ltd.)	.20
Gateways to Bookland—for Grade IV (The Copp Clark Co., Ltd.)	.20
Treasury Readers (The Macmillan Co., Ltd., or The Ryerson Press)—	
Book V—for Grade V	.25
Book VI—for Grade VI	.25
Life and Literature Series, Book I—for Grade VII (The Educational Book Co., Ltd.)	.30
Life and Literature Series, Book II—for Grade VIII (Thos. Nelson & Sons, Ltd.)	.30

ONTARIO FRENCH TEXTS:

Frou-Frou et Fin-Fin (Ginn & Co., Montreal, or Hunter-Rose Co., Ltd., Toronto)	.20
Premier Livre de Lecture, Première Partie (The T. Eaton Co., Ltd.)	.15
*Orthographe française, Première Partie (The Copp Clark Co., Ltd.)	.20
*Orthographe française, Deuxième Partie (The Copp Clark Co., Ltd.)	.26

ROMAN CATHOLIC SEPARATE SCHOOLS

The following Canadian Catholic Corona Readers (The Hunter-Rose Co., Ltd.) are approved for use in the Roman Catholic Separate Schools:

Primer I	Second Book
Primer II	Third Book
First Book	Fourth Book

†*See Regulation No. 1, page 7.

SCHEDULE B

BOOKS RECOMMENDED

READERS FOR FORMS III AND IV—See Regulation 9

Recommended books selected from the following list should be purchased by Boards in numbers sufficient for class use. Pupils are not required to buy these books.

The Story of the British People (Thos. Nelson & Sons)	$0.60
The Story of the Earth and Its Peoples (Thos. Nelson & Sons)	.70
Canadian Neighbourhood (The Ryerson Press)	.80
Canadian Neighbours—A Geography Reader (The Ryerson Press)	.80
Country Life Reader (The Macmillan Co., Ltd.)	.60
The Romance of Ontario (W. J. Gage & Co., Ltd.)	.80
Ontario Public School Health Book (The Copp Clark Co., Ltd.)	.35
Highways to Health (The Ryerson Press)	.80
We Are Canadian Citizens (J. M. Dent & Sons, Ltd.)	.90
Early Life in Upper Canada (The Ontario Publishing Co.)—	
Book I—Pioneer Settlements	.75
Book II—Pioneer Life	.75
Book III—Pioneer Social Life	.75
Book IV—Pioneer Travel	.75

SCHEDULE C

TEXT-BOOKS AUTHORIZED

CONTINUATION AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

LITERATURE, COMPOSITION, AND GRAMMAR:

An English Highway. A new English Course for Grades IX and X (Longmans, Green & Co.)	$0.60
A Junior School English Course for Grades IX and X (Sir Isaac Pitman & Sons, Canada, Ltd.)	.60
Living English (Clarke, Irwin & Co., Ltd.)—	
Part I—for Grade IX	.50
Part II—for Grade X	.25
Parts I and II—for Grades IX and X	.75
Creative English—for use in Grades XI, XII, and XIII (The Copp Clark Co., Ltd.)	.50
Expressing Yourself—for use in Grades XI and XII (Renouf Publishing Co., Toronto)	1.00
Learning to Write—for use in Grades XI and XII (The Macmillan Co., Ltd.)	1.00
The Canada Book of Prose and Verse (The Ryerson Press or The Macmillan Co., Ltd.)—	
Book I	.50
Book II	.50
Modern Literature for Schools (Copp Clark Co., Ltd.)	.65
*Shorter Poems (The T. Eaton Co., Ltd.)	.40
Short Stories and Essays (The Ryerson Press)	.44
Recueil de Morceaux (The Copp Clark Co., Ltd.)	.44
Lectures Choisies (The Ontario Publishing Co.)	.50

HISTORY AND GEOGRAPHY:

Ontario Public School Geography (W. J. Gage & Co., Ltd.)	.75
*Ancient History (The Macmillan Co., Ltd.)	.65
Britain's History (The Copp Clark Co. Ltd.)	.39
A History of the Canadian People (The Copp Clark Co., Ltd.)	.46

*See Regulation No. 1, page 7.

CIVICS:

†A Reader in Canadian Civics (The Macmillan Co., Ltd.) $0.28

MATHEMATICS:

General Mathematics (The Macmillan Co., Ltd.)—
Book I—for Grade IX ..... .45
Book II—for Grade X ..... .50
*Ontario High School Algebra (The Macmillan Co., Ltd.) ..... .50
A New Algebra for High Schools (The Macmillan Co., Ltd.) ..... .55
Geometry for High Schools (The Macmillan Co., Ltd.) ..... .50
Mathematical Tables (The Ryerson Press) ..... .15

CLASSICS:

Ontario High School Latin Reader (The Macmillan Co., Ltd.) ..... .25
Ontario High School Latin Book—for use in Middle and Upper School (The Educational Book Co., Ltd.) ..... .70
Latin for Secondary Schools (W. J. Gage & Co., Ltd.) 1.00
Latin for To-day (Abridged Edition) (Ginn and Co., Montreal, or Hunter-Rose Co., Ltd., Toronto) 1.00
White's First Greek Book 1.80

MODERNS:

Basic French (The Copp Clark Co., Ltd.) ..... .95
Cours moyen de français. Book I; Canadian Edition (Clarke, Irwin & Co., Ltd.) .....
The French Reader (The Ryerson Press) ..... .37
Ontario High School French Grammar (The Copp Clark Co., Ltd.) ..... .65
*Ontario High School German Grammar (The Ryerson Press) 1.00
The German Reader (The Ryerson Press) ..... .35
Lernen Sie Deutsch (Copp Clark Co., Ltd.) 1.00
Hills and Ford's First Spanish Course (The Copp Clark Co., Ltd.) 1.00
Bransby's Spanish Reader (The Copp Clark Co., Ltd.) ..... .65

SCIENCE:

General Science. An Introductory Study of Our Environment (J. M. Dent & Sons, Ltd.)—
Book I—for use in Grade IX ..... .50
Book II—for use in Grade X ..... .65
Junior Science for Secondary Schools (Pitman & Sons, Ltd.)—
Part I—for use in Grade IX ..... .50
Part II—for use in Grade X ..... .65
Elements of Physics (Revised Edition) (The Copp Clark Co., Ltd.) 1.00
Physics Manual (The Copp Clark Co., Ltd.) ..... .50
Chemistry, A First Course (W. J. Gage & Co., Ltd.) ..... .50
*Chemistry Manual (W. J. Gage & Co., Ltd.) ..... .25

BOOKKEEPING AND BUSINESS PRACTICE:

New Course Bookkeeping (The Ryerson Press) ..... .70
*Elementary Accounting—Theory and Practice (W. J. Gage & Co., Ltd.) ..... .90
Essentials of Business Practice (Pitman & Sons, Ltd.) ..... .60

AUTHORIZED FOR BOYS' CLASSES IN INDUSTRIAL AND TECHNICAL COURSES

Mathematics for Technical Schools (The Copp Clark Co., Ltd.) $0.70

---

†*See Regulation No. 1, page 7.

NOTICE

On June 30, 1940, authorization and contracts for the following books will expire. For their use in the schools of Ontario see Section 5, page 6, of this circular.—Composition and Grammar for Public Schools; Public School Geography; Junior History of England; A First Book of Canadian History; Public School Primer; Orthographe française, Première Partie; Orthographe française, Deuxième Partie; Creative English; Shorter Poems; Short Stories and Essays; Ancient History; Britain's History; A History of the Canadian People; Ontario High School Algebra; Mathematical Tables; High School Latin Reader; High School Latin Book; Basic French; The French Reader; High School French Grammar; High School German Grammar; The German Reader; General Science, Book II; Junior Science for Secondary Schools, Part II; Elements of Physics; Physics Manual; Mathematics for Technical Schools.

Notice of the expiry of a contract on a certain date does not necessarily imply that the book concerned will then be replaced by a new one; its authorization may be extended or a revised edition may be published. In the meantime all concerned should exercise due discretion in purchasing such books.

Where two or more text-books are authorized for the work of one subject in Continuation and High Schools and Collegiate Institutes, it is suggested that persons concerned consult the Principal regarding the book or books selected for use in his school.

SCHEDULE D

BOOKS RECOMMENDED

HIGH SCHOOLS

Recommended books selected from the following list should be purchased by Boards in numbers sufficient for class use. Pupils are not required to buy these books.

Dent's Canadian School Atlas (with historical and classical maps) (Dent).....$0.60
Imperial Royal Canadian Atlas (Oxford University Press)..... 2.00
An Historical Atlas of Canada (Nelson)..... 1.25
Our Wonderful Universe (The Ryerson Press)..... 1.50
Philip's Dominion Atlas of Comparative Geography (Moyer School Supplies)..... .45
International Atlas of Clouds and of the Sky (Abridged Edition) (Office, National Météorologique Rue de L'Université, 176, Paris)..... 2.00
The Weather Map—An Introduction to Modern Meteorology (printed and published by His Majesty's Stationery Office, London, W.C.2, England)....Price 3s.
The Meteorological Observer's Handbook (published by His Majesty's Stationery Office, London, W.C.2, England).....Price 5s.

TEXT-BOOK REGULATIONS

PUBLIC, SEPARATE, CONTINUATION, AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

1. The publishers shall sell direct, in any quantity, to any purchaser for use in Ontario, the books listed in Schedules A, B, C, and D above, at 20 per cent (those marked * 30 per cent; those marked † 25 per cent) less than the maximum prices named in the aforesaid Schedules. Certain additional discounts, which may vary from time to time, are to be allowed on certain books, as the Minister directs.

2. As may be determined by resolution of the Board of School Trustees, the books for Supplementary Reading, as prescribed by the Regulations and as selected by the Principal and approved by the Inspector, shall be provided by the pupils for their own use or by the Board of School Trustees in the school library for the use of the pupils in the different Forms in numbers satisfactory to the Principal and approved by the Inspector. The list of such books shall include the books in English Literature to be read by candidates for a Departmental Examination.

3. No text-books are authorized in Art, Health, Nature Study, Agriculture and Horticulture, Manual Training, and Household Science, but suitable reference books, selected by the Principal and approved by the Inspector, shall be provided in the school library by the Board of School Trustees for the pupils' use in numbers satisfactory to the Principal.

4. For Religious Instruction in the Public, Continuation, and High Schools and Collegiate Institutes, the Sacred Scriptures, or the Selected Scripture Readings of the International Sunday School Association, or the Bible Readings published by The Macmillan Company, Ltd., Toronto, and issued for the approval of School Boards by consent of the Department of Education, shall be used as prescribed by the Regulations of the Department of Education.

5. Any book, the authorization of which expires in June of any year, may be continued in use for one school year, provided that the Board of School Trustees pass a resolution to that effect on or before the opening of the schools in September of the year during which the use of the book is desired; this resolution to be shown to the Inspector on his next visit. This applies to the following books: Arithmetic for Public Schools; First Book (Ontario Reader); Public School Health Book; Modern Bookkeeping—Course I; A Practical Bookkeeping Set.

6. (1) The Principal shall submit to the Inspector at his official visit a copy of each of the resolutions provided for in 2 and 5 above, and in 11 below, duly dated and certified by the Secretary of the Board of School Trustees.

(2) It shall be the duty of the Inspector to see, at his first visit to each school after the receipt of this Circular, that the resolutions of the Board of School Trustees referred to in 6 (1) have been duly passed, and, when necessary, from time to time thereafter, that the provisions of the Regulations have been duly carried out in the school.

PUBLIC AND SEPARATE SCHOOLS

7. Books authorized for use in the Lower Schools of Continuation and High Schools and Collegiate Institutes are authorized for use by pupils taking the corresponding subjects in the Fifth Form of Public and Separate Schools.

8. Boards of Roman Catholic Separate School Trustees may by resolution adopt either the Ontario Readers or the Canadian Catholic Corona Readers for use in the schools under their charge.

9. The Board of School Trustees should select from the lists given in Schedule B, page 4, sets of books for pupils' use, to be used as supplementary to the authorized text-books in Grades V, VI, VII, and VIII.

CONTINUATION AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

10. Books authorized for use in Grades VII, VIII, IX, and X of the Public Schools are authorized for use by pupils taking the corresponding subjects in the Lower School of Continuation and High Schools and Collegiate Institutes.

11. For the High School Upper School, any books may be used which have been recommended by the Principal and approved by resolution of the Board of School Trustees. If no change has been made since the passing of this resolution in a former year, another resolution is not necessary.

12. Any edition of the English Literature texts prescribed for the examinations conducted by the Department of Education may be used in the schools with the approval of the Principal. In the case of French and German, when the edition is not specified in Circular 58, any **unabridged edition** may be used.

13. Boards of School Trustees shall provide in the school library a supply of Wild Plants of Canada, **revised edition** (W. J. Gage & Co., 75 cents), or of other Floras sufficient for class use by the pupils, but pupils will find it to their advantage to purchase copies of their own.

AUTHORIZED TEXT-BOOKS

High Schools Act

60. (1) A teacher shall not use or permit to be used as a text-book in a High School any book except such as is authorized by the Regulations, and the Minister, upon the report of the Inspector, may withhold the whole or any part of the Legislative grant in respect of any High School in which any unauthorized book is so used.

(2) Subject to the Regulations, an authorized text-book in actual use in a High School may, with the written approval of the Board, be changed by the teacher for any other authorized text-book on the same subject.

Public Schools Act

105. An authorized text-book in actual use may be changed by the teacher for any other authorized text-book on the same subject with the written approval of the Board and subject to the Regulations.

133. If a teacher negligently or wilfully permits an unauthorized book to be used as a text-book by the pupils of his school, the Minister, on the report of the Inspector, may suspend such teacher, and the Board may also deduct from his salary a sum equal to so much of the Legislative Grant as has been withheld on account of the use of such book, or any less sum at its discretion.

120. (1) Subject to the regulations it shall be the duty of every Public School Inspector:

(*i*) to withhold his order for the amount apportioned from the legislative grant and to order the withholding of the municipal grant—

(iv) where the teacher uses or permits to be used as a text-book any book not authorized by the Regulations;

and in every case to report to the Board and to the Minister his reasons for so doing.

REGULATIONS FOR OTHER CLASSES OF SCHOOLS

The Regulations governing the use of books in Commercial High Schools and Departments, and Agricultural and Household Science

Departments of the High and Continuation Schools, and in Industrial, Technical, and Art Schools and Departments, are as follows:

(1) The text-books for the general subjects shall be the same as those prescribed for the High Schools, or others specifically approved in each case by the Minister.

(2) The text-books for the vocational subjects shall be those selected by the Principal and approved by the Minister.

NOTE.—Circular 52 gives a complete list of authorized and recommended texts approved by the Minister for use in Vocational Schools.

DEPARTMENT OF EDUCATION,
May, 1939.